

August 2026 Board Standing Committee Notes

There were no committee meetings in July 2026.

Activities Committee Notes

Thursday, August 6, 2026 at 2:15 p.m.

- **Possible New Programs:**
 - Out of seven new programs, five were approved by the committee. One trip will be voted on electronically and one trip was not approved.
- **Old Business:**
 - Comment Card Review/Pending Programs Update:
 - Comment cards, pending programs, and scheduled upcoming programs were reviewed by the committee.
 - Comments for June and July programs were favorable.
 - The program on artificial intelligence will be led by Gonzalo Verdugo on November 19.
 - Bill Burchill's daughter, Cheryl Space, will be here to lead a lecture in December.
 - Virginia Brown received favorable feedback. S. LeClerc will ask her to provide other topics that the community might be interested in.
- **New Business:** none.
- **Open Forum:**
 - The digital version of the Laurelmead journal will be posted on the activities page of the informational website.
 - The programs are stimulating and enriching.
 - It was suggested that the committee look into sporting event trips, such as the Newport baseball games.

Sales and Marketing Committee Notes

No meeting was held in August.

Health and Fitness Committee Notes

Wednesday, August 12, 2026 at 2:00 p.m.

1. **Health Coordinator's Report (B. Rahill for L. Hall):**
 - There was a total of 16 falls this summer. There were also two deaths. Locations of the falls were reported on.
 - The flu vaccine clinic is scheduled for Wednesday, October 14 from 9:00 – 1:00 p.m. hosted by CVS. The committee asked whether the MRNAH vaccine will be available. L. Hall will be asked to look into this.
2. **Fitness Report (L. Dohanian for S. Vartian):**
 - The pool will reopen at the beginning of next week.
3. **Old Business:**
 - Acupuncture Presentation led by Anastasia Congdon: Tuesday, October 6 at 2:00 p.m.

- Fall Prevention Workshop:
 - a. The pamphlet for the event was discussed, and door prizes were selected.
 - b. It was suggested that descriptions of the balance classes offered at Laurelmead be added to the fitness bulletin.
 - c. The fall prevention workshop pamphlet should include fall statistics specific to Laurelmead.
- 4. **New Business:**

- A Life Filled with Vitality by Dr. Maria Soriano-Pisaturo: approved.

Building and Grounds Committee Notes

Monday, August 17, 2026 at 9:30 a.m.

1. Facilities Report (D. St. Amand):

- Balcony Painting and Repairs: Balconies are being assessed; an inventory is being created; and an RFP for bids will be prepared.
- Walkway Extension Project: completed.
- Pool Area Update: completed. The pool area has been reopened. The chemical injectors are being installed today.
- Odeon Door Refinished: completed. Staff will be reminded not to tape anything on the doors. Display cases for promotional flyers and notices will be ordered.
- South Fire Hydrant Update: D. St. Amand will be meeting with Elite Fire Protection on Friday to begin the process of locating shutoff valves for this fire hydrant.
- There are two open positions in the maintenance departments. Applicants are in the process of being interviewed.
- D. St. Amand will look into request slips regarding flickering lights in apartments.

2. Old Business:

- Hallway Temperatures – Air Unit Controllers: A final walkthrough is scheduled for the re-cabling project in September. The control system will be activated once this is done.
- RISE Engineering is onsite insulating the attic. This will take approximately two weeks to complete.
- Valve Repair Update: A meeting with NexGen and Viessmann is scheduled to discuss the logistics of this project and to determine a plan for switching over the old system to the new system.
- Apartment Window Repairs: D. St. Amand will reach out Mt. Pleasant Hardware.
- The great room and café patios need to be repaired. There are cracks in the concrete. D. St. Amand is looking into this.
- Masonry Consultant Update: At the June board meeting, R. Cookingham, H. Bilodeau, P. Higgins, and D. St. Amand were tasked developing a comprehensive Landscape Master Plan for Laurelmead's property, like the capital reserve plan.
- Sculpture Donation Update: L. Piedra withdrew her offer.

- Discretionary Fund for Fiscal Year 2027: \$15,000.
- Art Wall Group: This group's charge will be formalized and a policy for donations and guidelines will be created. *L. Cookingham and G. Verdugo volunteered to work on this.*

3. **New Business:**

- There was a concern that cars are speeding around the meadow. D. St. Amand will look into raising the speed limit signage.

4. **Open Forum:**

- IT Upgrade Update: Any questions or comments related to this project can be deferred to the strategic planning and capital reserve committees.

Dining Services Committee Notes

No meeting was held in August.

Budget and Finance Committee Notes

Wednesday, August 19, 2026 at 9:30 a.m.

1. **Treasurer's Report:**

- The board was tasked to create a landscaping master plan. More information will be available after the next board meeting.
- The capital reserve committee was tasked by the board to come up with a plan to expedite capital projects.

2. **July 2026 Financial Statements:**

- Consolidated financial statements for Laurelmead Cooperative and Laurelmead Realty were presented to the committee.
 - The remaining mortgage principal balance is \$15,596,620.99
- Of the total receivables of \$232,961 there are deferred fees due totaling \$19,901. Deferral balances are growing by \$3,230. One share is owned by Laurelmead, reflected as a treasury stock in shareholder equity.
- Net Excess: \$53,522. Year-to-date: \$147,189
 - Favorable to the budget fiscal year-to-date: \$67,465.
- There was one closing in July which contributed \$50,000 to transfer fees. Fiscal year-to-date, there have been 16 closings which contributed \$518,740
- The capital reserve balance is \$4,642,616. An updated list of capital projects was presented to the committee.

3. **Quarterly Capital Expenditures:** *A project status of larger capital items was presented.*

- Budget: \$2,082,234
- Forecast: \$575,477
- Variance: \$1,575,092.

4. **Old Business:**

- Insurance Working Group Update: A meeting is set to evaluate Laurelmead's current insurance package with Starkweather and Shepley.

5. **New Business: none.**